

COMMISSION MEETING

7:00 P.M.

MAY 18, 2016

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, May 18, 2016, in the City Commission Meeting Room with Mayor Gilligan presiding and Commissioners Geitz, Giefer, Harmon and Mlynar present . Also present were City Manager McAnarney, Assistant City Manager Witt, City Clerk Sull and Attorney Plummer. City Attorney Montgomery was absent.

MAYOR AND CITY COMMISSIONERS REPORTS AND COMMENTS

This is the time for the Mayor and City Commissioners to make comments and reports to the public.

Mayor Giefer reviewed general information for the month of January for the community which included monthly sales tax receipts, building permits and information.

The following is general information for the month of April for the community:

1. Monthly Local Retail Sales Tax Receipts Update

2015	2016	Increase of \$21,672.56 for the month, and
\$364,561.02	\$386,233.58	Overall increase of 0.49% from year 2015

2. City Share from County Tax

2015	2016	Increase of \$5,036.32 for month, and
\$183,075.94	\$188,112.26	Overall decrease of 0.64% from year 2015

3. Building Permits issued from 4/1/2016 to 4/30/2016 for new construction, remodeling, repairs and demolition.

Total number of building permits issued through Code Services:	49
Total of valuations associated with those building permits:	\$926,190.00
Total number of dollars collected for Building Permit Fees:	\$6,986.50

Consent Agenda

It was moved by Commissioner Geitz, seconded by Commissioner Harmon that the Consent Agenda listed below be ratified as a whole:

- a. Consider minutes of the Regular Meeting held on May 4, and the Executive Session held May 11, 2016.
- b. Consider ratification of Payroll Ordinance for period ending May 13, 2016.
- c. Consider Approval of April Budget.
- d. Consider Set Bid Time and Date for Ozone Equipment Installation Contract.

e. Consider Set Bid Date and Time for Merchant Street Storm Drainage Improvements Project.

The vote follows: Commissioner Geitz, aye; Commissioner Harmon, aye; Commissioner Giefer aye; Commissioner Mlynar, aye; and Mayor Gilligan, aye.

CITY COMMISSION
(Public Comment)

Representatives for the LATCH and Bevin Neely on behalf of the Flint Hills Community Health Center, were in attendance to accept a proclamation declaring Emporia as a "Community Supporting Breast-feeding". They stated Breast-feeding is a proven primary prevention strategy, protecting both infants and mothers from a host of chronic and acute diseases and conditions and building a foundation for life-long health and wellness. They stated employers that provide workplace lactation support experience an impressive return on investment, including lower health care costs, absenteeism, and turnover rates, and improved morale, job satisfaction and productivity. They stated Emporia has an active and effective local Breast-feeding coalition and support group. There are 25 public establishments supportive of mothers needing nurse in public as evidenced by their participation in the "Breast-feeding Welcome Here" program. They stated Emporia is the 10th community in Kansas that has met all criteria established by the Kansas Breast-feeding Coalition to be recognized as a community supporting Breast-feeding.

Mayor Gilligan then presented the proclamation.

John Koelsch, representing MUPP, was in attendance to accept a proclamation declaring May 21, 2016 through June 5, 2016 as "Walk, Run & Bike Days" in Emporia. From June 1 to June 5, Emporia will once again be the host for the Dirty Kanza 200, DK Half-Pint 100 and the DK Lite riders. The Dirty Kanza is one of North America's Premier, annual, ultra-endurance cycling challenges. The 35th Annual Law Enforcement Torch Run will be held on June 1st. Local law enforcement officer will carry the Torch to El Dorado with a destination at the summer games of the Special Olympics in

Wichita. He encouraged the residents of Emporia to follow the example of our running and bicycling visitors and get up, get out and walk, run or bicycle. Exercise leads to a healthy life style and reduces illnesses to a sedentary life.

Mayor Gilligan then presented the proclamation.

**FIRE DEPARTMENT
(Equipment Purchase - Pick up Truck)
(Bids)**

Tim Frevert, Purchasing Agent, was recognized and addressed the Governing Body. He stated bids were received for one new pickup truck for the Fire Department. He stated in the 2016 CIP budget, the Fire Department was authorized \$35,000 for a new hazardous trailer and \$30,000 for a utility pick-up for EMS (total of \$65,000). The City was offered a new haz mat trailer from the State Fire Marshal's Office as part of our contract as a regional haz mat response team. The trailer is a 36' gooseneck and would require a larger puller unit with a 5th wheel connections rather than a typical utility pick-up. The City accepted the trailer from the State Fire Marshal and will use the funds for the trailer and a portion of the funds for the utility pick up, not to exceed \$45,000, for a one ton pick-up puller unit. He stated this unit would serve as a day to day utility and be able to pull all of our trailers. In the process, the City will save \$20,000 in the CIP budget.

BID TABULATION OR FIRE DEPARTMENT PICKUP

	Longbine Auto 3012 W. Hwy 50 Emporia, KS	John North Ford 3002 W. Hwy 50 Emporia, KS	Emporia Chrysler 2815 W. Hwy 50 Emporia, KS
Year	NO BID	2017	2016
Make		Ford	Ram
Model		F-350	3500
New Truck Price		\$42,679.00	\$40,570.00
Trade-in #218		<u>\$ 3,000.00</u>	<u>\$ 1,000.00</u>
Total with trade		\$39,679.00	\$39,570.00

Bids received were from John North Ford and Emporia Chrysler. While the bid came in at a lower price from Emporia Chrysler, the Dodge Ram does not meet minimum specifications for GVW or payload; the Ford bid a 2017, while the Dodge is a 2016; Ford has a higher capacity front axle - 7,500 lbs vs. 5,500 lbs; Ford has a higher capacity rear axle - 10,000 lbs vs. 9,850 lbs; Ford bid an all aluminum body vs standard sheet metal. The aluminum body will be lighter weight and will be rust and dent resistant. He stated staff was recommending awarding the bid to John North Ford for the Ford F-350 truck in the amount of \$39,679.00, which exceeds the bid from Emporia Chrysler by \$109.00.

Commissioner Geitz made a motion to award the bid for one new 2017 F-350 pickup truck for the Fire Department to John North Ford in the amount of \$39,679.00. Commissioner Mlynar seconded the motion. The vote follows: Commissioner Geitz, aye; Commissioner Mlynar, aye; Commissioner Geitz, aye; Commissioner Harmon, aye; and Mayor Gilligan, aye.

**WATER TREATMENT PLANT
(Approve Design Contract with BG Consultants, Inc.)
(Replacement of Primary Water Transfer Pipe)**

Frank Abart, Public Works Director, was recognized and addressed the Governing Body. He stated the Commission previously approved \$40,000 in the 2016 budget for design work associated with the project. The primary water transfer pipe needs to be replaced due to age and deterioration. This transfer pipe moves the treated water from the Water Treatment Plant to the Water Storage Tanks for general distribution into the water system. This contract is for approval of design of Phase I of the project which is intended to install a replacement pipe outside of the clear well. He stated funding is designated in the 2017 budget to perform the actual installation work if approved. Phase II of this project is planned at the end of 2017 or early 2017 and will consist of removal of the existing primary water transfer pipe from the clear well. He stated staff is recommending approval of design services with BG Consultants, Inc., in the amount of \$36,445.00.

Commissioner Giefer made a motion to approve the contract with BG

Consultants, Inc., to develop final plans and specifications for Phase I of the project in the amount of \$36,445.00. Commissioner Geitz seconded the motion. The vote follows: Commissioner Giefer, aye; Commissioner Geitz, aye; Commissioner Harmon, aye; Commissioner Mlynar, aye; and Mayor Gilligan, aye.

**CITY COMMISSION
(Board Appointment)**

Emporia-Lyon County Area Planning Commission:

_____It was moved by Commissioner Harmon, seconded by Commissioner Giefer to re-appoint Kenton Thomas, and appoint Christopher Rech to the Emporia-Lyon County Area Planning Commission for terms that will expire on December 31, 2018. The vote follows: Commissioner Harmon, aye; Commissioner Giefer, aye; Commissioner Geitz, aye; Commissioner Mlynar, aye; and Mayor Gilligan, aye.

EXECUTIVE SESSION

Commissioner Mlynar made a motion to adjourn into Executive Session to discuss non-elected personnel and consultation with City Attorney from 7:19 p.m. to 7:49 p.m., in the City Commission Meeting Room. Commissioner Giefer seconded the motion. The vote follows: Commissioner Mlynar, aye; Commissioner Giefer, aye; Commissioner Geitz, aye; Commissioner Harmon, aye; and Mayor Gilligan, aye.

Upon reconvening the meeting in Regular Session, at 7:49 p.m., this same date, in the City Commission Meeting Room, Mayor Gilligan stated they had discussed non-elected personnel and consultation with the City Attorney and no action was taken.

**CITY COMMISSION
(City Manager's Evaluation)**

Commissioner Giefer spoke on behalf of the Commission regarding City Manager McAnarney's annual evaluation and recommendations. He stated the City Manager McAnarney had a positive evaluation and the Commission recommended updating the contract to include a 3% increase in City Manager's McAnarney's salary.

**CITY COMMISSION
(City Manager's Report)**

This is a verbal report that announces upcoming events, recognizes employees for outstanding contributions and provides the public information that may be of a general interest. The following information was presented at the meeting:

TENTATIVE AGENDA FOR MAY 25TH STUDY SESSION AT 9:30 A.M.

1. Humane Society of Flint Hills Annual Update
2. Possible Merger of Planning Commission & Board of Zoning Appeals.
3. Update on Firearms in City Facilities.
4. Review Comprehensive 5-year Plan Proposal.
5. Flood plain Contract

Commissioner Mlynar then made a motion to adjourn. Commissioner Giefer seconded the motion. The vote follows: Commissioner Mlynar, aye; Commissioner Giefer, aye; Commissioner Geitz, aye; Commissioner Harmon, aye; and Mayor Gilligan, aye.

Robert F. Gilligan, Mayor

ATTEST:

Kerry Sull, City Clerk