

The Governing Body of the City of Emporia, Kansas, met in Regular Session, Wednesday, August 19, 2020, with Mayor Giefer presiding and Commissioners Brinkman, Geitz, Gilligan and Smith present. Also present were City Manager McAnarney, Assistant City Manager Massey, City Clerk Sull and City Attorney Montgomery.

MAYOR AND CITY COMMISSIONERS REPORTS AND COMMENTS

This is the time for the Mayor and City Commissioners to make comments and reports to the public. **The following is general information for the month of July for the community:**

1. Monthly Local Retail Sales Tax Receipts Update

	2019	2020	
	\$431,891.19	\$431,070.55	Decrease of \$820.64 for the month, and
YTD	\$ 2,845,620.45	\$ 2,849,196.54	Overall increase of 0.13% from year 2019

2. City Share from County Tax

	2019	2020	
	\$209,063.47	\$214,478.17	Increase of \$5,414.70 for month, and
YTD	\$1,394,727.08	\$1,454,977.35	Overall increase of 4.32% from year 2019

3. Building Permits issued from 7/1/2020 to 7/31/2020 for new construction, remodeling, repairs and demolition.

Total number of building permits issued through Code Services:	96
Total of valuations associated with those building permits:	\$3,039,832.00
Total number of dollars collected for Building Permit Fees:	\$ 19,459.50
Construct - single family dwellings	6
Demo - single family dwellings	0

Flint Hills Mall CID for July	\$ 21,021.61
Year to Date Total	\$ 115,343.03

Consent Agenda

It was moved by Commissioner Geitz, seconded by Commissioner Smith that the Consent Agenda listed below be ratified as a whole:

- a. Consider minutes of the Meetings held on July 29, 2020 and August 5, 2020.
- b. Consider ratification of Payroll Ordinance for the periods ending on July 31, 2020 and August 7, 2020.
- c. Consider the Approval of July Budget.

The vote follows: Commissioner Geitz, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Gilligan, aye; and Mayor Giefer, aye.

CITY COMMISSION
(Public Comment)

This is the time for the public to make comments. No comments were made at this time.

BONDS
(Authorize Issuance of General Obligation Bonds - \$775,000.00)
(Equipment Purchases of Fire Truck and Dump Truck)
(Ordinance Number 20-25)

AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY OF EMPORIA, KANSAS TO PAY THE COSTS OF ACQUIRING EQUIPMENT FOR CITY SERVICES PURSUANT TO ARTICLE 12, SECTION 5, OF THE CONSTITUTION OF THE STATE OF KANSAS, to which the City Clerk assigned Ordinance Number 20-25, was presented to the Governing Body for their consideration.

City Manager McAnarney stated at a previous study session staff discussed the purchase of a new Class A Pumper Truck for the Fire Department and a new dump truck for the Street Department. He stated the new dump truck will be utilized for daily activities in the Street Department and removal of snow in the winter months. The existing unit will be transferred to the Wastewater Plant where it will be used for sludge hauling.

Jack Taylor, Fire Chief, was recognized and addressed the Governing Body. He stated the new Class A Pumper will replace either a 1997 Pierce Pumper or a 1994 Lavern pumper. Both units will be evaluated and the most reliable unit will be for reserve and the other will be disposed of. Delivery of the new pumper will be approximately 10 months after the contract is approve. He stated the City works with a vendor who participates in the National Purchasing Partners Gov/Fire Rescue Group Purchasing Organization (NPPGov/FRGPO) procurement program to get the best available price for the truck based on multiple purchases from multiple departments.

Following further discussion, Commissioner Gilligan made a motion to approve Ordinance Number 20-25, an ordinance authorizing the issuance of General Obligation Bonds in the amount of \$775,000.00 for the purchase of a new Class A Pumper for the Fire Department and a new dump truck for the Street Department and authorize the Mayor to sign the necessary documents.

Commissioner Brinkman seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Brinkman, aye; Commissioner Geitz, aye; Commissioner Smith, aye; and Mayor Giefer, aye.

CITY COMMISSION
(Consider Waiving Cash Carryover Requirement for 2020)
(Regional Development Association - RDA)
(Convention & Visitor's Bureau - CVB)
(Emporia Main Street)

City Manager McAnarney stated the during the 2020 budget discussions, it was recommended by the Commission to waive the 25% cash carryover requirement for the Regional Development Association, Convention and Visitor's Bureau and Emporia Main Street in order to help with the COVID-19 pandemic and the financial issues it has created. He stated staff was recommending waiving the requirement for 2020.

Commissioner Gilligan stated he would abstain from the vote.

Commissioner Geitz made a motion to authorize waiving the 25% cash carryover requirements for the Regional Development Association, the Convention & Visitor's Bureau and Emporia Main Street for 2020. Commissioner Smith seconded the motion. The vote follows: Commissioner Geitz, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; and Mayor Giefer, aye. Commissioner Gilligan abstained.

BUDGET
(2021 Budget)
(Public Hearing)

Janet Harrouff, Director of Administrative Services, was recognized an addressed the Governing Body. She stated the City of Emporia is required by State law to hold a public hearing prior to the adoption of the annual budget. She stated the budget as proposed is a total amount of \$54,722,385 encompassing 14 Funds. The overall mil rate is flat. She stated this budget provides funding for all existing programs within the City. A total of \$3,208,587 is budgeted over all funds for capital improvement items that include equipment replacement, street rehabilitation building improvements and sidewalk improvements. There are no rate

increases in the utility funds for 2021. All budgets include a 2.5% merit raise for 2021. The budget includes \$5,800,000 for Bond Payments. The official adopted budget is required by State law have a maximum cash carryover of 5% of eligible expenses, staff added \$3,000,000 unallocated expenses to the General Fund budget. This is final step in adopting the 2021 budget.

Mayor Giefer then declared the public hearing opened.

As no one in attendance wished to address the Governing Body Mayor Giefer then declared the public hearing closed.

Commissioner Smith made a motion to accept the 2021 budget. Commissioner Brinkman seconded the motion. The vote follows: Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Geitz, aye; Commissioner Gilligan, aye; and Mayor Giefer, aye.

**CITY COMMISSION
(City Manager's Report)**

This is a verbal report that announces upcoming events, recognizes employees for outstanding contribution and provides the public information that may be of a general interest. The following information was presented at the meeting:

At the time this Agenda was prepared, the following items were in the works:

TENTATIVE AGENDA FOR AUGUST 26th STUDY SESSION

Moderate Income Housing Program
Discuss Parks Projects
Recycling Contract Discussion
Discuss Charging for Commercial Business Brush at the Landfill
Outdoor Seating
CVB Contract

EXECUTIVE SESSION

Commissioner Gilligan made a motion to adjourn into Executive Session to discuss proprietary information of a potential residential developer and to invite Special Projects Manager Jim Witt from 7:15 p.m. to 7:25 p.m., in the City Commission Meeting Room. Commissioner Smith seconded the

motion. The vote follows: Commissioner Gilligan, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Geitz, aye; and Mayor Giefer, aye.

Upon reconvening the meeting in Regular Session, at 7:25 p.m., this same date, in the City Commission Meeting Room, Mayor Giefer stated they had discussed proprietary information of a potential residential developer and no action was taken.

EXECUTIVE SESSION

Commissioner Brinkman made a motion to adjourn into Executive Session for preliminary discussion regarding a potential land acquisition, from 7:25 p.m. to 7:30 p.m., in the City Commission Meeting Room. Commissioner Smith seconded the motion. The vote follows: Commissioner Brinkman, aye; Commissioner Smith, aye; Commissioner Geitz, aye; Commissioner Gilligan, aye; and Mayor Giefer, aye.

Upon reconvening the meeting in Regular Session, at 7:30 p.m., this same date, in the City Commission Meeting Room, Mayor Giefer stated they had discussed preliminary discussion regarding a potential retail/service developer and no action was taken.

Commissioner Gilligan then made a motion to adjourn. Commissioner Smith seconded the motion. The vote follows: Commissioner Gilligan, aye; Commissioner Smith, aye; Commissioner Brinkman, aye; Commissioner Geitz, aye; and Mayor Giefer, aye.

Danny Giefer, Mayor

ATTEST:

Kerry Sull, City Clerk